

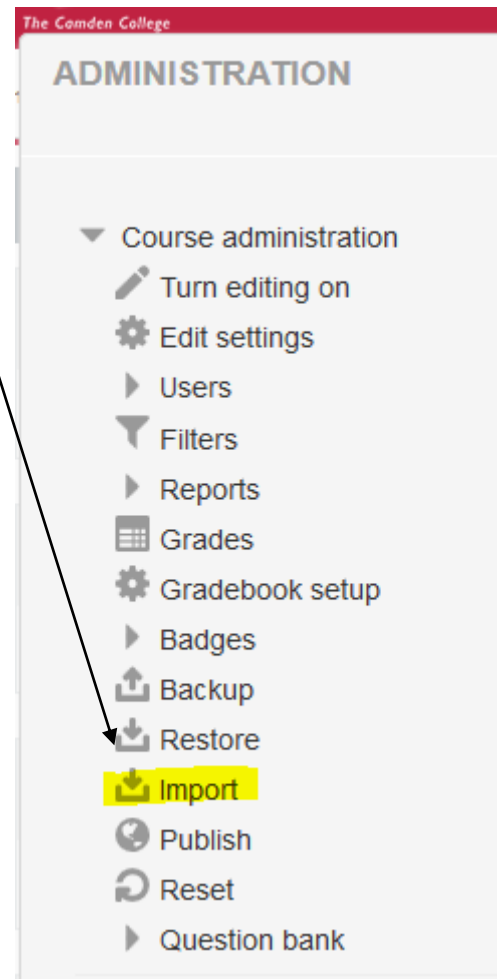
How to copy contents from one course area to another



The Camden College

1. login to ilearn and open the course area **you wish to copy contents to.**

Go to your 'Administration' settings (on left or right of the window depending on your settings) > click on the **'import'** option.



Course short name

- WMC
- Intro to Interior Design
- Painting class
- Botanical Drawing
- BDP
- AutoCAD Introduction (All Groups) - ADMG11
- Fashion Foundation (All Groups) - AFD5
- Fine Art - All Levels (All Groups) - ADFA2
- FDA 01/02A
- ArtW

There are too many results, enter a more specific search term

type course code here

2. if you don't see the course you wish to import from in the list, type in the course code and click **'search'**.

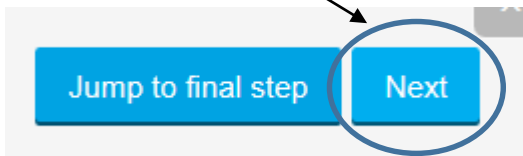
Please note you can only copy content from one of your own courses.

Select the course you wish to import from and click **'continue'**

3. It is likely that you will want to copy across all features and settings so you can leave all selected.

You may not wish to copy across calendar events – click the tick box to de-select.

Then click **'Next'**



Include activities and resources

Include blocks

Include filters


Include calendar events

Include question bank

Include groups and groupings





Session 1 - Content, navigation, structure and support (2 hours face-to-face)


A brief overview of iLearn (Moodle) Click on the vi... 


Label 

Session 1 - Activities 

Session 1 activities - Navigation, structure and support 

Navigation quiz - type your answer here 

Examples of course areas 

'Look and feel' discussion forum 



4. You can specify exactly which elements/resources you wish to copy across. All those that have the tick selected will be copied.

Click **'Next'**



5. Check through the 'preview' to make sure all the elements you wish to copy are selected. The click **'Perform import'**.

