

Learner Ambassador Job Description

Role overview: This is a voluntary position and is a great way for you to gain customer service experience. You'll help with various college events throughout the year. If you're interested, email engagement@wmcollege.ac.uk.

Tell us a little bit about yourself and why you want to be an Ambassador for the College. You don't have to write a lot, one or two sentences will be enough. If you need help applying, see the Employability team in the Library and they will help you.

Key information:

- Role: Learner Ambassador
- Address: 44 Crowndale Road, NW1 1TR
- Job Type: Voluntary work
- Contact: engagement@wmcollege.ac.uk

Key responsibilities:

As a Learner Ambassador, you will:

- Welcome learners and visitors
- Provide directions
- Answer event-related questions
- Guide people around the premises
- Manage queue ticketing
- Hand out leaflets and information sheets

Essential skills and attributes:

- Clear communication
- Friendly and approachable
- Team player
- Enthusiastic and proactive

- Reliable and punctual

Application process: After you register your interest, you will:

- Receive an acknowledgment email
- Be contacted to arrange a brief meeting to discuss the role

Time commitment:

Flexible hours to fit around your studies. Events may require evening or weekend attendance.

Benefits:

- Improve your CV
- Build confidence and make new connections
- Get training and development opportunities
- Feel more connected to the College

Safeguarding:

WM College takes its Safeguarding & Prevent responsibilities seriously. We fully recognise our responsibility to protect and safeguard the welfare of everyone studying and working at the College.

We look forward to your application and hope to welcome you to our team!